

20 April 1965

NOTE FOR FILE:

Telephoned routing
sheet comments to Mr. Baird's
secretary prior to dispatch to
them. She later called me ^{STAT}
and, at Mr. Baird's request,
I bucked memo w/routing sheet
comments to [redacted]
in Mr. Helms' office w/type-
written note: [redacted] Per
telecon. s/M. Baird/q 4/20/65"

STAT

Thurman

MORI/CDF Pages 3 and 4

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Participation by DCI and DDCI in Midcareer Course No. 6

FROM:

Director of Training
819 1000 Glebe Rd.

EDITION

NO.

DATE

25X1

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1 Deputy Director for Support
7D26 HQ

2

3/31/65

4/1/65

4/4/65

2.

3. Executive Registry
7E12 HQ

4.

Executive Director

2 Apr 65

2 Apr 65

s/LBK

5.

DDCI

4/1/65

6.

DCI

s/DCI/WE

7.

Elder

4/1/65

s/WE

8.

DDS

2 APR 1965

BUT

9.

Director of Training

10.

11.

12.

EO-DD/S:VRT:maq (20 Apr 65)

13 Distribution:

Orig - DTR w/O DD/S 65-1480

1 - DD/S Subject w/ccy DD/S 65-1480

14.

1 - DD/S Chrono

DD/S 65-1480: Memo dtd 30 Mar 65 to ExDir-Compt from Matthew Baird, subj: Participation

15.

by DCI and DDCI in Midcareer Course No. 6

7 - 8: (h/w by Mr. Elder) "Sorry, but it's too late for Mr. McCone and too early for Admiral Raborn."

s/WElder

25X1

8 - 9: (h/w by [redacted]) "Noted by LKW. Suggest you might check with Mr. Helms."

s/V.T. 4/20/65

FORM 3-62

610

☒ SECRET

☐ CONFIDENTIAL

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☐ UNCLASSIFIED

DD / S R E G I S T R A R

FILE

Training 6

30 MAR 1965

MEMORANDUM FOR: Executive Director-Comptroller

THROUGH : Deputy Director for Support

SUBJECT : Participation by DCI and DDCI in Midcareer Course No. 6

1. This memorandum suggests action on the part of the Director of Central Intelligence and the Deputy Director of Central Intelligence. This action is contained in Paragraph 3.

2. We are hopeful that both Mr. McCone and General Carter can participate in the forthcoming Midcareer Executive Development Course.

3. We would like to have the Director deliver a fifteen to twenty minute address during the opening session of the Course, and to have General Carter make the closing address and present graduation certificates on the final day. We would be equally pleased, of course, to have the order of appearance reversed.

4. The initial session of the Course is scheduled to be held on Wednesday, 28 April 1965, in Room 7D64 Headquarters Building. The talk by the DCI or the DDCI is planned for 1330 hours. However, it can be arranged for any time between 1330 and 1530 hours. The address might be in the nature of a welcome to the members of Midcareer Executive Development Course No. 6 and might include observations concerning the value to the Agency of the Course and of the Midcareer Training Program. The talk might touch upon the need for managerial know-how, for the highest standards of professionalism in all aspects of the Agency's endeavors, and for increased awareness of the problems and opportunities facing the U.S. Government both at home and abroad.

5. The graduation ceremony is to take place at 1500 hours on Friday, 11 June 1965, at 1000 Glebe Road. However, if it will make it easier for the DCI or the DDCI to participate, we will arrange to hold the session at the Headquarters Building at an acceptable hour during that afternoon.

SIGNED

MATTHEW BAIRD
Director of Training

CONCUR:

/s/ L. R. White

Deputy Director for Support


1 APR 1965

Date

OTR/MSOC/CFord:mac (30 Mar 65)

Distribution:

- 0 - (Return to DTR)
- 1 - ER
- ✓ 2 - DD/S. ^{Command} ^{Subject}
- 2 - DTR
- 2 - MSOC/TR (w/h)

TRANSMITTAL SLIP		DATE 31 March 1965
TO: Colonel White		
ROOM NO.	BUILDING	
REMARKS:		
<p>Recommend your concurrence.</p> <div style="text-align: center; margin-top: 50px;">  </div>		
FROM:		
ROOM NO.	BUILDING	EXTENSION

FORM NO. 241
1 FEB 55

REPLACES FORM 36-8
WHICH MAY BE USED.

☆ GPO : 1957—O-439445

(47)

STAT